

2011-2012 Calendar of Activities

ClassMate Webinar Series

- The ClassMate Webinar Series is offered **the second Tuesday of each month**. The series will be held from 11:00AM-12:00PM to coincide with most CTE lunch periods. Additional times may be offered throughout the year, so be sure to check the calendar. The webinar format allows an unlimited number of registrants to be logged in at the same time allowing all participants to login from their own computers. This format will allow teachers, administrators and support staff to watch and learn ClassMate functionality in an optimal setting. This series will be best used as a refresher for existing users or as an introduction for new users. Questions can be asked via the Webinar toolbar only.
- Please Note: Registration is required for participation. A Webinar registration link will be sent.

ClassMate Data Mining Report Series

- The ClassMate Data Mining Report Series is offered **the third Friday of each month**. The series will be held from 11:00AM-12:00PM to coincide with most school lunch periods. The Data Mining Report series will allow clients to focus on a “report topic” each month (such as Attendance or Grading), and then post their favorite PDF report sample on the Online User Community. During the webinar, each client will have the opportunity to describe the PDF report sample they have posted and explain how it is utilized by staff. Depending on the report, some formats may be shared between schools, and others may require custom formatting.

ClassMate Lunch & Learn Series

- The ClassMate Lunch & Learn Series is offered **the fourth Monday of each month**. The series is offered from 11:00AM-12:00PM to coincide with most CTE lunch periods. The Lunch & Learn series is a Best Practice Spotlight. That is, a guest ClassMate customer will walk through the steps they have taken using ClassMate to accomplish a particular goal. The Lunch & Learn series is best suited for those looking to further utilize the software from a process perspective. The webinar format allows an unlimited number of registrants to be logged in at the same time allowing all participants to login from their own computers. This format will allow teachers, administrators and support staff to watch and learn ClassMate functionality in an optimal setting. Questions can be asked via computer connection while eating lunch! Lunch & Learn Topics for 2011-2012 school year include:
- Please Note: Registration is required for participation. A Webinar registration link will be sent.

ClassMate User Group Meetings

- **ClassMate User Group Meetings** are consistently ranked as one of the most popular benefits of being a ClassMate client. These collaborative sessions provide career and technical educators from different schools with the opportunity to share and compare best practices for how things are managed within their buildings. Plus, you may bring new ideas for software enhancements to the table, ultimately making an impact on future features available in ClassMate. If you have a question about how to design your registration application, bring it to the User Group. Do you need some learning guide samples for your culinary arts teacher? Ask the user group. Interact with software engineers, discuss reporting requirements, and chart a course for data collection initiatives – it all happens here!

ClassMate Institutes Summer User Palooza

- Every summer, ClassLink releases a new version of ClassMate, filled with new features and benefits designed to help your school manage data more effectively. The ClassMate Summer Institute provides a hands-on learning opportunity for administrators and instructors to learn how to use new capabilities available for the upcoming school year. This forum serves as a train-the-trainer model, allowing key staff members to learn different aspects of the software and then put those newly acquired skills to use by training others when they return. The Institute also serves as a “refresher course”, showcasing hands-on techniques for using core functionality, such as Admissions, Attendance, Discipline, Grading. A great opportunity for those staff looking to build knowledge of the software.

January 2012						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 New Years Day	2	3	4	5	6	7
8	9	10 Webinar Series <i>System Admins:</i> PIMS: Course Submission & Update 11:00 am-12:00 pm	11	12 Webinar Series <i>Support Staff</i> Snow Days 11:00 am-12:00 pm	13	14
15	16	17	18	19 Webinar Series <i>Support Staff</i> New Student Registration 11:00 am-12:00 pm	20	21
22	23 Webinar Series School Calendar 11:00-12:00	24	25	26	27	28
29	30	31				

February 2012						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7 <u>Webinar Series</u> <i>System Admin</i> PIMS TBD 11:00 am-12:00 pm	8	9	10	11
12	13	14 <u>Webinar Series</u> <i>Support Staff</i> Projections(Returning) 11:00 am-12:00 pm	15	16	17 <u>Data Mining</u> <u>Report Series</u> <i>Special Pops</i> 11:00-12:00	18
19	20 Presidents Day	21	22	23	24	25
26	27 <u>Lunch & Learn</u> <i>Post Grad Survey</i> 11:00-12:00	28	29			

March 2012						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6 <u>Webinar Series</u> <i>System Admins:</i> Topic TBD 11:00 am-12:00 pm	7	8 <u>Webinar Series</u> <i>Support Staff</i> Projections New 11:00 am-12:00 pm	9	10
11	12 <u>Webinar Series</u> <i>Support Staff</i> Awards Management 11:00 am-12:00 pm	13 PA State User Group Meeting <i>No location yet or date</i> 10:00 -4:00 pm	14	15	16 <u>Data Mining Report Series</u> District Projections 11:00 am-12:00 pm	17
28	19	20 NY State User Group Meeting <i>The Desmond Albany, NY</i> 10:00 -4:00 pm	21	22	23	24
25	26 <u>Lunch & Learn</u> Certification Hours 11:00-12:00	27	32	29	30	31

April 2012						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11 Webinar Series <i>Admin/Support Curriculum</i> 11:00 am-12:00 pm	12	13	14
15	16	17 Webinar Series <i>System Admins: PIMS Safe School Submission</i> 11:00 am-12:00 am	18	19	20 Data Mining Report Series <i>Staff TDB Topic TBD</i> 11:00 am-12:00 pm	21
22	23 Lunch & Learn <i>Career Pathways Certificates</i> 11:00-12:00	24	25	26 Webinar Series <i>Audience topic</i> 11:00 am-12:00 pm	27	28
29	30					

May 2012						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 <u>Webinar Series</u> <i>System Admins:</i> 4th MP Close 11:00 am-12:00 am	2	3	4	5
6	7	8 <u>Webinar Series</u> <i>System Admins:</i> Year End Activity (PA Only) 11:00 am-12:00 pm	9	10	11	12
13 Mother's Day	14	15 <u>Webinar Series</u> <i>System Admins:</i> Time Summaries & Schedules 11:00 am-12:00 pm	16	17 <u>Webinar Series</u> <i>System Admins:</i> Year End Activity (NY Only) 11:00 am-12:00 pm	18 <u>Data Mining Report Series</u> <i>Staff TDB</i> Topic TBD 11:00 am-12:00 pm	19
20	21	22 <u>Webinar Series</u> <i>System Admins:</i> PIMS Summer (CTE/CATS) Submission 11:00 am-12:00 pm	23	24	25	26
27	28 Memorial Day	29	30	31		

June 2012						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 Webinar Series <i>Audience</i> Topic TBD 11:00 am-12:00 pm	7 Webinar Series <i>Audience</i> Topic TBD 11:00 am-12:00 pm	8	9
10	11	12 Webinar Series <i>New System Admins:</i> Topic TBD	13	14	15 Data Mining Report Series <i>Staff TDB</i> Topic TBD 11:00 am-12:00 pm	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2012						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Independence Day	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26 <u>Webinar Series</u> New System Admins: Student Scheduling After Rollover 11:00 am-12:00 pm	27	28
29	30	31				

August 2012						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2 Webinar Series <i>New System Admins:</i> Student Scheduling After Rollover 11:00 am-12:00 pm	3	4
5	6	7 Webinar Series <i>New System Admins:</i> Summer Training DB Refresh 11:00 am-12:00 pm	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

