



Overview of CL-301: Introduction to ClassLink OnTrack

Overview

Course Description:

OnTrack was customized for educators to assist in the curriculum and lesson plan management process. In the past, curriculum binders stayed on the shelves untouched for years; in some instances, the curriculum was nowhere to be found! Now that accountability has become key in the lives of educators, curriculum materials, updates and committees are all concepts that schools are focusing on lately. In order to ease the minds of educators, OnTrack provides a user-friendly interface where teachers and administrators can organize and share curricular and lesson plan resources.

Course Goals/Objectives:

- Learn how to have access to OnTrack from anywhere at anytime
- Review the robust features available to teachers and administrators
 - Set up schedules and templates
 - Create weekly plans that automatically archive year to year
 - Align state standards to teacher-created lesson plans
 - Submit weekly lesson plans for approval
 - Share plans and resources with co-workers
 - Review and respond to administrative comments on plans
 - Create and update curriculum units
 - Apply permissions for the curriculum edit and approval process
 - Publish curriculum maps for staff and parents to review
- Hands on experience to explore each feature

Materials:

To participate in this course, you will need the following:

- Internet connected computer
- OnTrack username and password

ISTE-NETS Standards Connection:

Engage in Professional Growth and Leadership

Teachers continuously improve their professional practice, model lifelong learning, and exhibit leadership in their school and professional community by promoting and demonstrating the effective use of digital tools and resources. Teachers:

- a) participate in local and global learning communities to explore creative applications of technology to improve student learning
- b) exhibit leadership by demonstrating a vision of technology infusion, participating in shared decision making and community building, and developing the leadership and technology skills of others
- c) evaluate and reflect on current research and professional practice on a regular basis to make effective use of existing and emerging digital tools and resources in support of student learning
- d) contribute to the effectiveness, vitality, and self-renewal of the teaching profession and of their school and community